

# COURSE PREREQUISITES

STUDENTS ARE REQUIRED TO HAVE EITHER OF THE FOLLOWING TO SIT FOR THE PMP® TRAINING PROGRAM AND TO BE ELIGIBLE TO TAKE THE EXAM

A secondary degree (high school diploma, associate degree, or the global equivalent), 7,500 hours of leading and directing projects and 35 hours of class instruction OR

A four (4) year degree, 4,500 hours of leading and directing projects, and 35 hours of class instruction

In an event where a does not meet the requirements above and still want to pursue a certification in project management, they will still be able to enroll in the Certified Associate in Project Management (CAPM®) exam in place of the Project Management Professional (PMP®) exam.



**WE GUARANTEE YOU WILL  
PASS ON THE FIRST TRY IF  
NOT WE PAY FOR YOUR  
SECOND ATTEMPT!**



State Council of  
Higher Education for Virginia

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## FIND US ONLINE



# ADV TECHNICAL INSTITUTE

PMP® Certification

Training



# COURSE OUTLINE

## Lesson 1: Business Environment

- Foundation
- Strategic Alignment
- Project Benefits and Value
- Organizational Culture and Change Management
- Project Governance
- Project Compliance

## Lesson 2: Start The Project

- Identify and Engage Stakeholders
- Team Formation
- Build Shared Understanding
- Decide Project Approach / Methodology

## Lesson 3: Plan the Project

- Planning the Project
- Planning each of the Knowledge Areas
- Integrate Plans

## Lesson 4: Lead the Project Team

- Leadership Style
- Create a Collaborative Project Team Environment.
- Empower the Team
- Support Team Member Performance
- Communicate with Stakeholders
- Train Team Members and Stakeholders

## Lesson 5: Support Project Team Performance

- Implement Ongoing Improvements
- Support Performance Evaluate Project Progress Manage Issues and Impediments
- Manage Changes

## Lesson 6: Close the Project / Phase

- Project / Phase Closure
- Benefits Realization
- Knowledge Transfer

# COURSE FEATURES

- Live instructor-led training by certified PMI trainers
- Thorough review of all PMP® topics by industry experts
- 24 x 7 Access to the class materials and exam simulator
- 100% latest material & and realistic practice questions
- Review sessions until successful completion of the exam
- Study material, notes, videos, and practice questions included
- In course price

# LEARNING OUTCOMES

As a result of participating in this project management course, you will be able to:

- Build the skills and activities associated with effectively leading a project team
- Reinforce the technical aspects of managing a project
- Highlight the connection between projects and organization strategy
- Demonstrate the leadership skills to effectively manage a project team and stakeholders
- Verify 35 hours of project management education

# PROJECT MANAGEMENT (PMP/CAPM) TRAINING COURSE

## DESCRIPTION

Organizational success centers on a strong strategy and the ability to execute that strategy through efforts aimed at progressing company objectives and achieving sustainable outcomes. Increasingly, individuals asked to lead these efforts are functional experts, not formally trained project managers. Bringing together operational understanding, leadership skills, and project management capabilities is a critical factor to drive effectiveness and enhance value to an organization.

This program provides a solid foundation in project management processes, tools, and the interpersonal skills needed to:

- Define the opportunity or problem to be exploited or solved
- Plan outcomes and the path to achieving them
- Lead teams and champion efforts
- Manage risk and change
- Remove roadblocks and make decisions
- Influence stakeholders
- Analyze results to recommend improvements and solutions

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